

CASA AGREEMENT FORM



CASA Mission Statement

CASA is here to minister to Mitchell Road Christian Academy families by providing a Biblically based after school program that is safe and enjoyable for grades K3 through 8th grade.

Thank you for enrolling your child in our CASA program. It is a real pleasure to serve the Lord in this capacity. Please read and discuss any questions with the CASA Director.

LUNCH:

- Children may bring their lunch from home or order it through their regular classroom teacher in the morning. CASA is not able to order lunch for a child if they have not ordered that morning. We can provide a corndog and drink, which will be charged to the students lunch account.
- If a child brings a heat-up lunch, the student should give the item to their classroom teacher. The item will be placed in the warming unit. Please do not send anything that needs to be placed in the microwave.
- All lunch items should be age appropriate, making sure the child does not need too much assistance with opening and preparing the item.
- All containers including disposable heatups should be marked with child's name.
- All napkins and utensils should be provided by the parents.
- Send the child a drink each day realizing that a water bottle with their name on it would be fine.

K3 AND K4 QUIET TIME:

- Monday through Thursday, K3 and K4 students will have a 45 minute quiet time. We will begin each quiet time by reading a story to the children. Then, for the remainder of quiet time, the students will sleep or rest quietly on their mat.
- Each family should provide a crib sheet and small blanket. The sheet and blanket will be stored in separate containers and sent home at the end of each week to be washed.
- On Friday afternoons, the K4 students will participate in Friday activities with K5 and T1 students.

SCHEDULE CHANGE FOR K5 AND T1:

- Beginning with the 2010-2011 school year K5 and T1 students will **not** be participating in Quiet Time with K3 and K4.
- K5 and T1 students will be involved in age-appropriate activities while the K3 and K4 children are in another room resting.

DISCIPLINE:

CASA will be following the Love and Logic model and principles. The book Parenting with Love and Logic: Teaching Children Responsibility by Foster W. Cline, M.D., and Jim Fay is a great book to read to learn about Love and Logic principles. Another book for young children is Love and Logic Magic for Early Childhood: Practical Parenting from Birth to Six Years by Jim Fay and Charles Fay, Ph.D.

HOMEWORK:

A supervised homework time is provided daily for students in 2nd through 8th grade.

PICK-UP:

Only persons on the CASA enrollment form may pick up a child unless the CASA director has been notified in advance (preferably in writing). At the time of pick-up a photo ID must be shown. This is the only way a child may be picked up by someone other than a parent.

LATE FEES:

- A late fee of \$1 per minute is assessed after 3:30 for students in K3 through T1 and 5:30 for students in K3 through 8th grade. Fees will be applied to your next monthly statement.
- Cell phone time will be considered official CASA time.

This agreement form must be signed by the parent, the student (K5 and above) and the CASA director in order for the child to attend the CASA program. I have read and agree to adhere to the above guidelines.

Student's Signature

Parent's Signature

Director's Signature

Date