

MRCA TRAFFIC PLAN w/2 MAPS

EARLY STAY – All students arriving **between 7:30 a.m. and 7:45 a.m.** are to be dropped off at the lunchroom, located on the lower level of the North Wing where teachers will be on duty to supervise. Students should not be dropped off before 7:30 a.m.

K3 – 4th grade students arriving between **7:45 a.m. and 8:05 a.m.** are to report to the lunchroom.

Middle School students (5th – 8th) arriving between **7:45 a.m. and 8:05 a.m.** should be dropped off at the Middle School building “A”.

THURSDAYS, all K3 through 4th grade students arriving between 7:30 a.m. and 9:05 a.m. are to be dropped off at the lunchroom. Middle school students arriving between 7:30 a.m. and 8:45 a.m. should be dropped off at the lunchroom. Middle School students arriving between 8:45 a.m. and 9:05 a.m. should go directly to the CASA room. All students arriving between 9:05 a.m. and 9:15 a.m. should proceed directly to their classroom. All students arriving after 9:15 a.m. should go directly to the middle school office or the academy receptionist area to pick up their tardy pass and then proceed to their classrooms. **Students should not arrive before 7:30 a.m.**

MORNING DROP-OFF See attached map for specific traffic flow for drop-off in the morning. Please follow these directions in order to assure your child’s safe arrival at school.

For all K3 – T1, 5th – 8th grade students arriving after 8:05 a.m. and after 9:05 a.m. on Thursday, drivers should enter at “#1” and drop off students either at “A” or “B” depending on grade level.

For all 1st – 4th grade students arriving after 8:05 a.m. and after 9:05 a.m. on Thursday, drivers should enter at “#2” and drop off students at “D.”

Should a family have a **Pre-school AND an Elementary student**, we would suggest the following:

1. You have an older elementary student and you feel comfortable with that child walking through the building, enter at “1”, drop off at “B.”
2. You have a younger elementary student and/or you are not comfortable with that child walking through the building, drop off the pre-school student first, re-enter Mitchell Road, and then drop off the elementary student on the flagpole side.

EARLY EDUCATION (K3-T1) PICKUP AT 12:15P.M. – Early Education teachers will determine which side of the building the specific early education classes will be dismissed to for pick-up.

AFTERNOON PICK-UP See attached map for specific traffic flow for pick-up in the afternoon.

PLEASE NOTE THAT IN THE AFTERNOON (FOR 1ST THROUGH 8TH GRADE PICKUP) YOU WILL FORM TWO (2) LINES AT ENTRANCE #1 AND #2. NOTE ALSO ON THE MAP THAT AT POINT “C” ON THE MIDDLE SCHOOL SIDE YOU WILL MERGE INTO ONE LANE TO PICK UP YOUR MIDDLE SCHOOL STUDENT AT “A” OR YOUR ELEMENTARY STUDENT/CARPOOL AT “B”. ON THE ELEMENTARY SIDE, THE DESIGNATED TRAFFIC PERSON WILL MERGE THE TWO LINES INTO ONE AT THE FLAGPOLE “D”.

Please follow these directions in order to assure your child’s safe departure from school.

CASA PICK-UP If you will be picking up your child from CASA, please enter on the flagpole side (#2) and proceed to the end of the building to the playground parking area and park. Then proceed down the hill to the CASA doors, ring the bell and you will be admitted to pick-up your child.

STUDENTS WILL BE DISMISSED TO THEIR CARS ONCE THEIR CAR IS WITHIN THE LOADING ZONE AREA. Students will not be allowed to cross traffic or walk through traffic to enter vehicles.